



creating better environments

The Flooring Systems division offers a broad and attractive range of environmentally friendly natural linoleum, high-quality vinyl floors, entrance matting systems for cleaning and drying shoes, carpet tiles, needle felt, and Flotex, the washable high-tech textile flooring. Thanks to their excellent technical properties and attractive design, these flooring products are invariably the first choice for public buildings, department stores, hospitals, and other healthcare facilities, schools, libraries, commercial and office spaces, leisure centers, shops, hotels, restaurants, and cafeterias as well as for applications in the residential market. With a market share of about 70 percent, Forbo is the world leader in linoleum.

Flooring Systems also provides ready-made adhesives for floor covering installations, parquet flooring, and ceramic tiles, leveling compounds for the construction industry as well as liquid floors under the trade name Eurocol.

The role:

This role is based in the Ripley, Derbyshire offices, working 36.5 hours per week. The position reports directly to the Supply Chain Manager and the successful candidate will be responsible for managing and optimising the flow of materials inbound to Ripley. The role is critical in supporting Ripley manufacturing and in turn meeting customer requirements whilst balancing working capital and spatial constraints. You will work as part of a Supply Chain Planning team passionate about optimising availability and customer service.

Materials Controller

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Key responsibilities for the position include:

- To run a daily re-order report for raw materials and generate and send purchase orders to suppliers based
- To forecast short, medium, and long-term raw material and packaging requirements using four-month forecasts and annual sales budget
- To maintain an accurate inbound delivery schedule and communicate changes to appropriate stakeholders
- To maintain the enterprise-resource planning (ERP) item data for raw materials including suitable settings of re-order points and safety stocks
- To manage non-inventory scrap items involving stock counts, forecasting consumption, and ordering whilst balancing special constraints with other raw materials
- To liaise with suppliers to develop strong supplier relationships and promote high delivery adherence and supplier performance; escalating with procurement and supply chain management where required
- To update packaging consumption data quarterly and support in the generation of packaging artwork
- To place orders for finished goods for sale exclusively to the UK market
- To process the return of raw materials to vendors where required and arrange replacement orders and credits where required